

MINUTES  
General Meeting August 6, 2024

The meeting was held at the Carroll County Office Building, 225 N. Center Street, Room 003-004 Lower Level, Westminster, MD, and called to order at 7:30 p.m. by Darlene Welsh, President.

ATTENDANCE: Theone Andrew, Jon Arnold, Lynda Arnold, Janet Breeding, Stephanie Brennan, Barb Carr, Joe Dragan, Carolyn Garber, Katy Hankins, Dave Radcliffe, Darlene Welsh, Jamie Noel.

SECRETARY'S REPORT: No meeting held in July. Minutes of 06/04/2024 provided. Motion to approve by Dave Radcliffe; second by Barb Carr.

TREASURER'S REPORT: May 2024 and June 2024 report provided in absence of Peggy Miller, Treasurer.

EQUESTRIAN CENTER REPORT – Lynda Arnold reported a person slipped and fell while entering the Biddison Building during the Rockin A show on 06/15/2024. The incident report form was given to Jamie Noel during the meeting. A reminder was given for the future that incidents are to be reported within 24 hours of occurrence. Lynda reported the footing in Ring 1 is fine and needs to be drug every other week; reported the footing in Ring 2 is a “disaster.” Joe Dragan described the process used to prepare the rings and the hours spent doing so. Katy Hankins complained about the condition of the rings. Discussion included a reminder that the CCEC is a volunteer organization, and the Department of Recreation and Parks does not have staff that are available to groom the rings prior to each show. Stephanie Brennan suggested looking for grant sources for the ring maintenance cost if done by an outside vendor that can provide a Certificate of Insurance. Jon Arnold volunteered to look at the speakers at the Center that are not working/will meet Lynda Arnold there. Lynda recommended that Blue Tooth not to be considered for the PA system at the Equestrian Center. Lynda reported the dead trees on the berms have been removed and it looks good. Lynda advised that the wall cabinet in the Biddison Building is causing a problem, people are hitting their heads, since the base cabinet that was underneath was discarded due to deterioration caused by rodents.

Ride for Responders 09/15/2024 – Barb Carr asked if all the locks at the Center are working.

RECREATION AND PARKS NEWS: Jamie Noel reported the Carroll County Equestrian Council received a Proclamation from the County Commissioners in honor of the 40<sup>th</sup> Anniversary on 06/27/2024. Information for the Annual Report is due by 08/30/2024 – Income/Expenses and Volunteer hours. Annual accreditation is due 09/15/2024. Self-Help Project requests are due by 09/04/2024 at 5 p.m. The Volunteer of the Year event will be held on Thursday, 11/07/2024 at the Charles Carroll Community Center, 3719 Littlestown Pike, Westminster, MD. Jamie distributed the Volunteer Registration Form.

Self-help Project – Carolyn suggested the installation of a concrete pad under the shade pavilion as a potential self-help project. Motion by Dave Radcliffe to submit the project for a concrete pad; second by Barb Carr. Motion passed. Joe Dragan will contact vendors for estimates/Carolyn will submit the Self-Help Project request by the deadline of 09/04/2024.

Carolyn reported that the end caps are missing on six of the bleachers. The cost to purchase the end caps from the same vendor is under \$50. Motion by Dave Radcliffe to make the purchase; second by Stephanie Brennan. Motion passed. Carolyn will place the order.

Theone Andrew asked about the Trail Work signs that used to be on the gate at Morgan Run NEA and are no longer there. Carolyn reported that when the new gate was installed, the signs were not reinstalled. The trail work dates are to be posted on the Information Sign Board in the parking lot.

Maryland Horse Industry Board - Grant applications are being accepted 08/01/2024 – 10/04/2024. Motion by Joe Dragan to apply for a grant for a new sound system for the Equestrian Center. Second by Stephanie Brennan. Motion passed. Carolyn will prepare the grant application and submit it by the deadline.

Piney Run Trails – Reminder of next trail workday 11/02/2024. Trail maps are not yet available.

Gillis Falls Trails – Reminder of next trail workday 09/15/2024.

Morgan Run NEA – Carolyn Garber reported on 07/07/2024 that nine attended with Dave Radcliffe mowing; on 08/03/2024, 11 attended with Dave Radcliffe and Gina Miller mowing.

Motion to adjourn by Dave Radcliffe, second by Barb Carr. The meeting adjourned 8:45 p.m.  
Submitted by Carolyn A. Garber, Secretary